



## Minutes

### **ADRC Executive Committee Meeting Monday, April 9, 2018 , 1:00 PM DHS Fellman Center, 607 E Elizabeth St., Shawano WI**

**Members Present:** Richard Kane - Director Shawano County Human Services, Shannon Wilber - Director Menominee County Human Services, Alpha Creapeau - Director of Human Services Stockbridge-Munsee Community, Mike Reimer - Director Oconto County Health and Human Services

**Members Absent:**

**Others Present:** Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

**1. Call meeting to order.**

Called to order at 1:00 pm by Chairperson Richard Kane.

**2. Approve minutes from previous meeting.**

Motion by Creapeau, second by Reimer, to approve the March 12, 2018 minutes. Wilber abstained. All aye. Motion carried.

**3. Motion to deviate from the order of the agenda, if necessary.**

No action was taken to deviate from the posted agenda.

**4. Approval of ADRC accounts payable for the period of 03/06/2018 - 04/02/2018.**

Motion by Reimer, second by Creapeau, to approve the bills and vouchers as presented. All in favor and motion carried.

**5. Family Care wait list in Oconto County, Shawano County and Menominee County.**

Kim Wolfmeyer, ADRC Director, discussed the current wait list in each county. Shawano County has 102 individuals on the wait list; Oconto County has 68 individuals on the wait list; and Menominee County has 5 individuals in the process of going on for services. There are people on the wait list at this time that are not financially eligible but can and have requested to stay on the wait list.

**6. Transition meeting.**

The current tribal waiver program for the Menominee and Oneida Tribes will be ending on July 1, 2018. All individuals who are currently on the Tribal waiver program will need to enroll into a Family Care program of their choosing. This transition will be a bridge to their new Tribal program once it is available. The ADRC will be assisting Menominee Tribal Aging with the enrollment process for these customers. More information will be brought to the Executive Committee as it becomes available.

**7. SAMS Report - Information & Assistance.**

Kim Wolfmeyer presented information regarding customers served by ADRC staff. In March 2018, Information & Assistance Specialist (I&A) staff members made 1,317 contacts. Common topics discussed included long term care public benefits, Section Q referrals for those looking to relocate home from a nursing home facility, transportation, and tax assistance.

#### **8. Disability Benefit Specialist Report.**

Kim Wolfmeyer presented information regarding the number of contacts Disability Benefits Specialists (DBS) had in March 2018. The DBS workers currently have 120 open cases. The most common assistance they provide is assistance with the Social Security Disability application process and understanding the benefits.

#### **9. Discussion regarding the Governor's ADRC proclamation of May as Aging and Disability Resource Center month.**

Governor Scott Walker has put out a proclamation that May is Aging and Disability Resource Center Month. The Executive Committee members all signed a certificate of appreciation to acknowledge all of the hard work and dedication provided by the ADRC staff. The ADRC will also be offering different events throughout the month of May to celebrate May as ADRC month.

#### **10. Aging and Disability Resource Center status report.**

The ADRC will be sponsoring the AARP Drivers Safety Course on May 5 from 9:00 am - 1:00 pm at the Shawano County Human Service Fellman Center. This course will also be offered at the ADRC office in Oconto Falls on May 7 from 9:00 am - 1:00 pm. This class will be free of charge and open to anyone interested in attending.

Attorney Sharron Greene-Gretzinger will be presenting a class regarding information on Power of Attorney for health care, living wills and do not resuscitate (DNR) legality. This class will be offered on May 10 from 5:30 pm - 7:30 pm at the Shawano County Human Services Fellman Center and on May 16 from 3:00 pm - 5:00 pm at the ADRC office on Oconto Falls. This course is free and open to the public.

The ADRC will be offering a class on April 24, 2018 titled Medicaid 101. This class will be held at the Shawano Community Middle School, is free and open to the public.

The ADRC will continue to offer educational classes about Alzheimer's disease topics. These classes are presented by the Alzheimer's Association. All classes are free and open to the public. Upcoming classes include knowing the 10 signs of Alzheimer's disease at the ADRC office in Oconto Falls at 10:00 am, and healthy living for your brain and body on June 21 at the Shawano ADRC at 1:00 pm.

The DICE Approach program is designed to help caregivers manage behavioral and psychological symptoms of all types of dementia and memory loss. The ADRC is assisting with connecting individuals who may benefit from this to the DICE Approach program.

The ADRC Supervisor, Kayla Lemorande, has been selected by the AIRS Board to attend an AIRS Conference in Texas. The AIRS Board will be paying for the flight, hotel, meals and transportation for this conference. This information was brought to the Executive Committee to discuss. After discussion, the Committee decided that if the AIRS Board does pay for these fees for her to attend, it would be ok for her to accept this offer.

#### **11. Committee member comments or new business to be considered at a future meeting.**

Any additional information regarding the Oconto County full entitlement rollover, Tribal transition progress, wait list information, additional events in May for ADRC Proclamation month

**12. Set next meeting date.**

The next tentative ADRC Executive Committee meeting will be held on Monday, May 14, 2018 at 1:00 pm. The tentative meeting place is at Shawano County Human Services – Fellman Center.

**13. Adjournment.**

Motion to adjourn the meeting made by Reimer. Second by Wilber. Kane adjourned the meeting at 1:36 pm.

Recorded by: Kristine Tuma, Office Manager