



Minutes

ADRC Executive Committee Meeting

Monday, August 13, 2018 @ 1:00 PM
DHS Fellman Center, 607 E Elizabeth St., Shawano WI

Members Present: Richard Kane - Director Shawano County Human Services, Alpha Creapeau - Director of Human Services Stockbridge-Munsee Community, Mike Reimer - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent:

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:01 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion by Reimer, second by Creapeau, to approve the July 9, 2018 minutes. Wilber abstained. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Approval of ADRC accounts payable for the period of 07/03/2018 - 08/06/2018.

Motion by Creapeau, second by Wilber, to approve the bills and vouchers as presented. All in favor and motion carried.

5. Review, discuss and approve the 2019 Budget and Budget Forms.

Budget packets handed out to all Committee members for review. After review and discussion, Reimer motioned to approve the ADRC 2019 budget and budget forms. Second by Wilber. All aye. Motion carried.

6. Possible Governing Board reappointment for 2018.

Lynnae Zahringer and Tony Waupochick are both newly appointed members on the ADRC Governing Board. Their first meeting will be on September 11, 2018. Quinton Bowman is currently a member on the ADRC Governing Board. He is eligible for reappointment for a second term by the Stockbridge-Munsee Tribal Legislature.

7. Proposed changes to the 2019 Scope of Services Contract.

All Committee members received the proposed changes to the 2019 Scope of Services Contract between the ADRC and the State of Wisconsin. Once the final Scope of Service Contract is complete it will be brought to all Committee members.

8. Discussion regarding the draft version of the DHS enrollment and disenrollment plan.

The State created draft of the Enrollment/Disenrollment Plan was handed out to all Committee members. Once this plan is finalized, it will need to be signed by ADRCs, Income Maintenance Departments, Managed Care Organizations and IRIS Consultant Agency representatives.

9. ADRC option charts for September 2018.

The State created a new options chart for ADRC staff to use while performing enrollment counseling with those customers who are choosing a Family Care program.

10. Family Care wait list in Shawano County and Menominee County.

September 1, 2018 is full entitlement for Shawano County. As of September 1, 2018, there will no longer be a wait list for Shawano County and all individuals who are on the wait list for services and are eligible for Family Care will be enrolled into a program. Menominee County will be at full entitlement on November 1, 2018.

11. Tribal Long Term Care Services.

Any enrolled Tribal member who is eligible for Family Care has the option to choose a Tribal Case Manager through Lakeland Care Inc. If Tribal Case Managers do not have the capacity to take on more program participants, program participants have the option to utilize a case manager through Lakeland Care Inc. until a Tribal Case Manager becomes available. Customers may also choose to have a case manager through Lakeland Care Inc. or choose to enroll into the IRIS program.

12. ADRC Reallocation Funding.

The State is considering reallocating funding to ADRCs. This proposal is in the beginning stages. Once more information becomes available it will be brought to the Committee.

13. Continuing Skills Testing Results.

All ADRC staff who perform functional screens as part of their job duties took the continuing skills test to remain certified as a functional screener. All ADRC staff passed this test with 90% accuracy or higher.

14. Aging and Disability Resource Center Status Report.

Billing for the month of July was over 44%.

The ADRC will have a booth at upcoming health fairs. Health fair locations include ThedaCare in Shawano and Zion Church in Shawano.

The ADRC will continue to offer educational classes about Alzheimer's disease topics. These classes are presented by the Alzheimer's Association. All classes are free and open to the public.

15. Committee member comments or new business to be considered at a future meeting.

N/A

16. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, September 10, 2018 at 1:00 pm. The tentative meeting place is at Shawano County Human Services – Fellman Center.

17. Adjournment.

Motion to adjourn the meeting made by Reimer. Second by Creapeau. Kane adjourned the meeting at 1:51 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist