



Minutes

ADRC Executive Committee Meeting Monday, January 8, 2018 , 1:00 PM DHS Fellman Center, 607 E Elizabeth St., Shawano WI

Members Present: Richard Kane - Director Shawano County Human Services, Casey Arrowood - Menominee County Human Services, Mike Reimer - Director Oconto County Health and Human Services

Members Absent: Alphia Creapeau - Director of Human Services Stockbridge-Munsee Community

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist, citizen attendee

1 Call meeting to order

Called to order at 1:12 pm by ADRC Director Wolfmeyer

2 Approve minutes from previous meeting.

Motion by Reimer, second by Kane, to approve the December 11, 2017 minutes. All in favor and motion carried.

3 Motion to deviate from the order of the agenda, if necessary

No action was taken to deviate from the posted agenda.

4 Nomination and election of ADRC Executive Committee Chairperson

Richard Kane was nominated as the ADRC Executive Committee Chairperson. Motion by Reimer, second by Arrowood. All aye. Motion carried.

5 Approval of ADRC accounts payable for the period of 12/05/2017 - 01/05/2018

Motion by Reimer, second by Arrowood, to approve the bills and vouchers as presented. All in favor and motion carried.

6 Family Care wait list in Oconto County, Shawano County and Menominee County

Kim Wolfmeyer, ADRC Director, discussed the current wait list in each county. Shawano County has 116 individuals on the wait list; Oconto County has 41 individuals on the wait list; and Menominee County has 7 individuals on their wait list. There are people on the wait list at this time that are not financially eligible but can and have requested to stay on the wait list.

7 Discussion and approval regarding the ADRC Governing Board per diem

The current ADRC Governing Board per diem is \$60 per meeting. Reimer motioned to keep the per diem of \$60 and the mileage reimbursement at the IRS rate. Second by Arrowood. All aye. Motion carried.

8 Discussion regarding the ADRC 2018 Grant Agreement with the State

The 2018 Grant Agreement between the ADRC and the State of Wisconsin is complete and signed by all parties.

9 SAMS Report - Information & Assistance

Kim Wolfmeyer presented information regarding customers served by ADRC staff. In December 2017, Information & Assistance Specialist (I&A) staff members made 1,225 contacts. Common topics discussed included public benefits and long term care assistance, transportation and housing. There were 16,367 total contacts made as of December 2017 for the year. Common topics discussed throughout 2017 included in-home care services, publically funded benefits, transportation, housing and energy assistance.

10 Disability Benefit Specialist Report

Kim Wolfmeyer presented information regarding the number of contacts Disability Benefits Specialists (DBS) had in December 2017. The DBS workers currently have 137 open cases. The most common assistance they provide is assistance with the Social Security Disability application process and understanding benefits. Throughout 2017, the DBS workers assisted over 430 individuals.

11 Aging and Disability Resource Center Status Report

The billing percent for December 2017 was 43%.

The ADRC 2018 Resource Directories are available and being distributed throughout the region.

Melissa Rosenow, Disability Benefit Specialist, will be offering classes in March 2018 regarding the basics of Medicare. She will also be offering a class regarding the basics of Medicaid in April 2018. All classes are free and open to the public.

The ADRC has updated and replaced all computers and phones for the agency.

The ADRC is working together with Shawano County to complete a Civil Rights Compliance Plan.

Reimer noted that on February 8, 2018, there will be a meeting held between NEWCAP, Oconto County Crisis and Oconto County Law Enforcement regarding crisis cases. The ADRC does plan to attend this meeting as well.

12 Committee member comments or new business to be considered at a future meeting

Nomination and election of ADRC Executive Committee Secretary

13 Set next meeting date

The next tentative ADRC Executive Committee meeting will be held on Monday, February 12, 2018 at 1:00 pm. The tentative meeting place is at Shawano County Human Services – Fellman Center.

14 Adjournment

Kane adjourned the meeting at 1:45 pm

Recorded by: Kristine Tuma, Fiscal Support Specialist