



Minutes

ADRC Executive Committee Meeting Monday, June 11, 2018 , 1:00 PM DHS Fellman Center, 607 E Elizabeth St., Shawano WI

Members Present: Richard Kane - Director Shawano County Human Services, Alpha Creapeau - Director of Human Services Stockbridge-Munsee Community, Mike Reimer - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent:

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:01 pm by Chairperson Richard Kane.

2. Approve minutes from previous meeting.

Motion by Reimer, second by Wilber, to approve the May 14, 2018 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Approval of ADRC accounts payable for the period of 05/08/2018 - 06/04/2018.

Motion by Creapeau, second by Reimer, to approve the bills and vouchers as presented. All in favor and motion carried.

5. Discussion regarding children's transition programming.

The ADRC is in the process of reviewing materials that are handed out by various agencies in regards to youth transitioning into adult services. Agencies are being contacted and meetings coordinated about material given out and referrals to the ADRC for youth transitioning out of children's long term care programs. The ADRC is also considering the possibility of coordinating a transition fair or conference to help educate families, caregivers and professionals about youth transition services for the fall of 2019. More information regarding this potential training or conference will be brought to the Executive Committee as it becomes available.

6. State letter regarding 2017 Change Project.

The ADRC received a letter from the State regarding the 2017 Change Project. The letter states that the ADRC's 2017 Change Project has met all necessary requirements as outlined in the ADRC Scope of Services.

7. Family Care wait list in Oconto County, Shawano County and Menominee County.

Kim Wolfmeyer, ADRC Director, discussed the current wait list in each county. Shawano County has 79 individuals on the wait list. Full entitlement for Shawano County is September 1, 2018. Oconto County does not have a wait list as they were at full entitlement June 1, 2018. Menominee County has 10 individuals on their wait list. Full entitlement for Menominee County/Tribe is November 1, 2018.

8. Menominee Tribal Transition update.

All individuals who are currently on the Tribal waiver program have enrolled into a Family Care program at this time. The ADRC is also assisting with the enrollment of some individuals who are eligible for the Family Care program. All current Tribal Waiver program participants will have a July 1, 2018 enrollment start date.

9. SAMS Report - Information & Assistance.

Kim Wolfmeyer presented information regarding customers served by ADRC staff. In May 2018, Information & Assistance Specialist (I&A) staff members made 1,417 contacts. Common topics discussed included long term care public benefits, transportation and housing.

10. Disability Benefit Specialist Report.

Kim Wolfmeyer presented information regarding the number of contacts Disability Benefits Specialists (DBS) had in May 2018. The DBS workers currently have 134 open cases. The most common assistance they provide is assistance with the Social Security Disability application process and understanding benefits.

11. Aging and Disability Resource Center Status Report

The billing percent for May 2018 was 43%.

The ADRC will continue to offer educational classes about Alzheimer's disease topics. These classes are presented by the Alzheimer's Association. All classes are free and open to the public. Upcoming classes include Healthy Living for Your Brain and Body held on June 21 at the Shawano ADRC at 1:00 pm and The Basics of Alzheimer's Disease held on July 10 at the ADRC office in Oconto Falls beginning at 10:00 am.

The ADRC participated in Sundrop Dayz by working the concession booth for the Wolf River Dementia Network. All proceeds went to the Dementia Network Forget Me Not Fund.

ADRC Supervisor, Kayla Lemorande, attended the AIRS Conference. The conference was paid for through a scholarship she received from the AIRS Board.

The ADRC has been offering presentations throughout the community. The ADRC presented information at the Silvers Sneaker class at the Bond Center in Oconto to 85 people as well as presented to the regional Emergency Medical Service Conference. The ADRC brought in a speaker to the Oconto Falls office who spoke about spine and joint fitness. This was also very well attended. The ADRC has been an active part of starting a Memory Care in Oconto County for those with Alzheimer's/Dementia and their caregivers. The first memory café had 20 participants. The café will continued to be offered the 4th Tuesday of each month at the Oconto Falls Library beginning at 10:00 am.

Kim Wolfmeyer attended the Director's meeting on June 6 in Wisconsin Dells. The State has created a draft version of changes in the 2019 Scope of Services Agreement. These changes were discussed at the meeting. There have been significant changes to time reporting. ORCD (the office for resource development) is gathering information on how Supportive Decision Making will work within the ADRC. There was much discussion around ADRC funding reallocation.

ADRC staff attended a training offered by the State in regards to time reporting. Many staff members are required to complete time reporting workbooks each day to track their contacts. Some of the time reporting categories have changed and all staff have been trained on this.

12. Committee member comments or new business to be considered at a future meeting.

Supportive Decision Making Information. Family Care wait list updates.

13. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, July 9, 2018 at 1:00 pm. The tentative meeting place is at Shawano County Human Services – Fellman Center.

14. Adjournment.

Motion to adjourn the meeting made by Reimer. Second by Wilber. Kane adjourned the meeting at 1:26 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist