



Minutes

ADRC Governing Board Meeting Tuesday, March 13, 2018 , 1:00 PM DHS Fellman Center, 607 E Elizabeth St., Shawano, WI

Members Present: Quinton Bowman Jr., Richard Ferfecki, Kathy Gohr, Anne Miller, Diane Nichols, Leslie Peters, Joe Stellato, Misty Wayka

Members Absent: Terrie Terrio, Lois Trever

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist, Amber Chapin - Information & Assistance Specialist, Kristin Mehlberg - Information & Assistance Specialist, Nicole Raddant - Information & Assistance Specialist, Community Member

1 Call meeting to order.

Called to order at 1:05 pm by Chairperson Anne Miller.

2 Approve minutes from September 2017 meeting.

Motion by Ferfecki, second by Stellato, to approve the September 12, 2017 minutes. Bowman abstained. Motion carried.

It was noted that Wayka joined the meeting at 1:06 pm.

3 Motion to deviate from the order of the agenda, if necessary.

Stellato motioned to deviate from agenda if needed. Second by Peters. All aye. Motion carried.

4 Discussion and possible action regarding change to ADRC By-Laws.

Kim Wolfmeyer, ADRC Director, distributed a copy of the ADRC By-Laws with proposed changes to section 4.5 removal of members. After review and discussion regarding the update that allows for removal of a Governing Board member who was not fulfilling Governing Board duties, Gohr motioned to accept By-Law changes as presented. Second by Nichols. All aye. Motion carried.

5 Presentation regarding the DICE Approach program.

Information & Assistance staff, Nicole Raddant and Kristin Mehlberg, presented information regarding the DICE (Describe Investigate Create Evaluate) Approach program. All Board members received a brochure and information regarding this new researched based program. The DICE Approach is designed to help caregivers manage behavioral and psychological symptoms of all types of dementia and memory loss. Governing Board members should share information about this program in the community to reach the maximum amount of persons who could receive assistance.

6 Presentation regarding transition services booklet.

Information & Assistance staff Amber Chapin presented information about transition services offered by the ADRC. The ADRC works with youth 17 and a half years of age and older, along with their caregivers, as they transition from children's services to adult services or those in need of adult services. The ADRC is currently in the process of creating a booklet of resources available to youth transitioning into adult programs. The Governing Board had a discussion regarding the services available. Amber Chapin will bring the booklet to the Governing Board once it is complete.

7 Election of ADRC Governing Board Vice Chairperson.

Gohr nominated Nichols as ADRC Governing Board Vice-Chair. No other nominations were made. Motion by Gohr to elect Nichols as ADRC Governing Board Vice-Chair. Second by Stellato by. All aye. Motion carried.

8 Election of ADRC Governing Board Secretary.

Ferfecki nominated Stellato as ADRC Governing Board Secretary. No other nominations were made. Motion by Ferfecki to elect Stellato as ADRC Governing Board Secretary. Second by Gohr. All aye. Motion carried.

9 Follow up regarding input plan to reach underserved populations within our region.

At the September 2017 Governing Board meeting, the Board spoke about unmet needs of client populations served by the ADRC. Board members were to bring back ideas on how to better improve these issues and how to reach out more to the community. At the March meeting, members recommended the ADRC look into the possibility of ways to find transportation for customers to the NWTC Dental Clinic in Green Bay. After some discussion, the ADRC will contact the Oconto County Commission on Aging to see if they would be willing to provide transportation. Another recommendation was to have laminated posters created regarding Medicare Savings Plans and other ADRC services. These posters could be distributed throughout the community at locations such as food pantries, homeless shelters and domestic violence shelters.

10 Information and Assistance / Disability Benefit Specialist Reports. (Quarterly and Year End)

Kim Wolfmeyer presented information regarding customers served by the ADRC. In February 2018, Information & Assistance Specialist (I&A) staff members made 1,481 contacts. Common topics discussed included public benefits, financial related services, transportation and housing. The Disability Benefits Specialists (DBS) currently have 113 open cases. The most common information provided was assistance with Social Security Disability applications and understanding their benefits. Kim Wolfmeyer handed out packets to all Board members containing information about services provided by the ADRC in 2017.

11 Discussion regarding iCompass.

iCompass is the new County wide system that is being utilized to create and distribute minutes and agendas for the County Departments. The ADRC will also be utilizing this distribution system. A handout with iCompass information was distributed to all Governing Board members.

12 Aging and Disability Resource Center status report.

The billing percent for February 2018 was 43%. The State is updating the process that Federal dollars are calculated for the ADRC match rate. This change is beginning on April 1, 2018. All ADRC staff will be trained on these updates by the State.

The ADRC held classes throughout the region in regards to the basics of Medicaid. These classes were well attended and the ADRC plans to offer this class topic again in the fall.

The ADRC will be offering a class on April 24, 2018 titled Medicaid 101. This class will be held at the Shawano Community Middle School, is free and open to the public.

The ADRC is one of the sponsors of the upcoming Dementia Memory Café in Gillett on April 17, 2018. This event is geared towards those who are caring for someone with a memory impairment.

The ADRC is in the process of completing their 2018 NIATx Project. The project for this year is informing the community regarding Medicare Savings Programs. The ADRC will be placing radio ads, newspaper ads and creating placemats with Medicare Savings Plan information to put out at

local diners. Peters mentioned that the new diner in Gresham would be a great spot to have the placemats at.

The ADRC had been storing extra furniture and equipment at a building near the Shawano ADRC office. This storage building had a water pipe burst and the equipment was damaged. The agency that owns the building is filing an insurance claim for our equipment.

There are some Governing Board positions that are up for renewal and new appointees. Quinton Bowman's position is up for renewal. The At-Large Governing Board position that is currently held by Lois Trever will be expiring after the June meeting. Any community members who are interested in becoming a Governing Board member and filling this vacancy can submit a letter of request to the ADRC Director. Governing Board members were given this information to pass along.

All Governing Board members received the 2018 ADRC Resource Directory. This directory is updated annually.

13 Per diem and mileage approval for today's meeting.

Nichols motioned to approve the per diem and mileage for the March 13, 2018 Governing Board meeting. Second by Peters. All aye. Motion carried.

14 Committee member comments or new business to be considered at a future meeting.

Transition booklet once complete, NWTC Dental Clinic information was requested by Nichols, DBS workers will present information.

15 Set next meeting date.

The next tentative ADRC Governing Board meeting will be held on Tuesday, June 12 at 1:00 pm. The tentative meeting place is at the Aging and Disability Resource Center office in Oconto Falls.

16 Adjournment.

Miller adjourned the meeting at 2:37 pm