



Minutes

ADRC Executive Committee Meeting

Monday, October 8, 2018 @ 1:00 PM

DHS Fellman Center, 607 E Elizabeth St., Shawano WI

Members Present: Richard Kane - Director Shawano County Human Services, Mike Reimer - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent: Alpha Creapeau - Director of Human Services Stockbridge-Munsee Community

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist, Community Member

1. Call meeting to order.

Called to order at 1:00 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion made by Wilber, second by Reimer, to approve the September 10, 2018 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

Motion made by Wilber to deviate from the posted agenda. Second by Reimer. All aye. Motion carried.

4. Approval of ADRC accounts payable for the period of 09/05/2018 - 10/01/2018.

Motion made by Reimer, second by Wilber, to approve the bills and vouchers as presented. All in favor and motion carried.

It was noted that Wilber left the meeting at 1:02 pm as there were no more motions to be made. Information was provided regarding the remaining agenda items.

5. Update regarding Disability Benefit Specialist (DBS) workers and the Wisconsin State Health Insurance Assistance Program (SHIP).

Applications for the Disability Benefit Specialist (DBS) workers to become SHIP Counselors through the State of Wisconsin have been submitted and approved. This program allows the Disability Benefit Specialists to speak directly with Social Security and Medicare on behalf of customers they work with.

6. Update on ADRC Annual Report.

The State required, annual report for 2017 expenses has been submitted. This report is a requirement for all ADRCs to complete.

7. Family Care wait list in Shawano County and Menominee County.

Menominee County currently has 2 individuals on their wait list. There are 3 individuals on the wait list for tribal services. Menominee County will be at full entitlement beginning on November 1, 2018. Both Oconto and Shawano Counties are at full entitlement.

8. Update on Tribal Long Term Care Program.

At this time, an enrolled Tribal member of any tribe who lives on the Menominee reservation and who is eligible for Family Care programs has the option to choose a Tribal care manager by choosing Lakeland Care Inc. as their Family Care program. The Menominee Tribal Aging Unit has capacity to serve program participants who choose Tribal care management. Customers may also choose to have a care manager through Lakeland Care Inc. without the Tribal option or choose to enroll into the IRIS program at this time. Enrollment charts have been updated by the State for options counselors at the ADRC and for the ADRS through the Tribe. Patricia Peters is the ADRS for the Menominee Tribe.

9. SAMS Report - Information & Assistance.

Kim Wolfmeyer presented information regarding customers served by ADRC staff. For the month of September 2018, Information & Assistance Specialist (I&A) staff members had 1,293 contacts with persons or organizations in our service area. Common topics discussed included public benefits, financial related needs, and transportation. The most common age group assisted during this time frame was 60 - 99 years of age.

10. Disability Benefit Specialist Report.

Kim Wolfmeyer presented information regarding the number of contacts Disability Benefits Specialists (DBS) had in September 2018. The DBS workers currently have 102 open cases. The most common assistance they provide is assistance with the Social Security Disability application process and understanding benefits. The most common age group assisted during this time frame was 50 - 59 years of age.

11. Aging and Disability Resource Center Status Report

The State is currently working on a funding reallocation project. This project will review how funding is dispersed amongst ADRCs. The project is in the beginning stages. Once more information is available, it will be brought to the Committee. Strick requirements are being put into the reallocation process.

Additional requirements have recently been put in place for DBS workers when it comes to signing as an Authorized Representative for a customer. The DBS workers at this ADRC are not required to become an Authorized Representative for customers.

If an individual is appointing a Supportive Decision Maker, they need to fill out proper documentation to put this authorization in place. The paperwork must be signed by a witness. The customer and his/her appointee must also be present when the witness signs the document. The ADRC may offer a presentation to community members in the future regarding supportive decision makers.

Customers who have only a mental illness disability need to get assistance through the local county mental health departments or an Independent Living Center. ADRC funding does not cover assistance for mental health care as a stand-alone need. The local Independent Living Center in our region is Options for Independent Living located in Green Bay can assist those with a mental illness or substance abuse.

The ADRC Governing Board has 2 new Board members. The most recent meeting was held in September. Both new Board members attended the September meeting.

12. Committee member comments or new business to be considered at a future meeting.

Possible update of ADRC Memorandum of Understanding regarding Adult Protective Services / Adults at Risk.

13. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, November 12, 2018 at 1:00 pm. The tentative meeting place is at Shawano County Human Services – Fellman Center.

14. Adjournment.

Kane adjourned the meeting at 1:25 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist