



## Minutes

### **ADRC Executive Committee Meeting**

**Monday, September 10, 2018 @ 1:00 PM**  
**DHS Fellman Center, 607 E Elizabeth St., Shawano WI**

**Members Present:** Richard Kane - Director Shawano County Human Services, Alpha Creapeau - Director of Human Services Stockbridge-Munsee Community, Mike Reimer - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

**Members Absent:**

**Others Present:** Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

**1. Call meeting to order.**

Called to order at 1:01 pm by Chairperson Kane.

**2. Approve minutes from previous meeting.**

Motion made by Creapeau, second by Reimer, to approve the August 13, 2018 minutes. All aye. Motion carried.

**3. Motion to deviate from the order of the agenda, if necessary.**

No action was taken to deviate from the posted agenda.

**4. Approval of ADRC accounts payable for the period of 08/07/2018 - 09/04/2018.**

Motion made by Wilber, second by Creapeau, to approve the bills and vouchers as presented. All in favor and motion carried.

**5. Family Care wait list in Shawano County and Menominee County.**

As of September 1, 2018 Shawano County is at full entitlement for Family Care programs. There is no longer a wait list for individuals who need publically funded long term care services and are eligible for programs. All people on the wait list have been enrolled in Family Care programs if they were eligible and were on the wait list for services. Oconto County was at full entitlement on June 1, 2018 and Menominee County will be at full entitlement on November 1, 2018.

**6. Update on Tribal Long Term Care Program.**

At this time, an enrolled Tribal member of any tribe who lives on the Menominee reservation and who is eligible for Family Care programs has the option to choose a Tribal care manager by choosing Lakeland Care Inc. as their Family Care program. The Menominee Tribal Aging Unit has capacity to serve program participants who choose Tribal care management. Customers may also choose to have a care manager through Lakeland Care Inc. without the Tribal option or choose to enroll into the IRIS program at this time. Enrollment charts have been updated by the State for options counselors at the ADRC and for the ADRS through the Tribe.

**7. Request for ADRC Nursing Home relocation funding.**

The ADRC is considering an application for Nursing Home Relocation Funding for the 2019 fiscal year. The funding would be a contract addendum for 2019 and would be for one calendar year. Nursing home relocation funding can be utilized when an ADRC staff person responds to an MDS-Section Q referral from a nursing home, completes a long-term care function screen, does enrollment counseling and processing, provides information and assistance resulting in a person relocating from a nursing home or options counseling. All applications need to be in to the State by October 31, 2018.

#### **8. Status of ADRC Insurance Coverage.**

The Wisconsin Local Government Property Insurance Fund that the ADRC has utilized will no longer be available after December 31, 2018. New coverage will be done through county systems.

#### **9. Meeting with State regarding allowable costs for 2019.**

Kim Wolfmeyer has had regular meetings with State fiscal staff regarding allowable expenses for the move of the Shawano Office. This discussion will be ongoing until there is more clarification on the direction the State will be taking regarding ADRC office moves. The projected move date for the ADRC is July of 2019.

#### **10. SAMS Report - Information & Assistance.**

Kim Wolfmeyer presented information regarding customers served by ADRC staff. From June 1, 2018 - September 1, 2018, Information & Assistance Specialist (I&A) staff members had 4,344 contacts with persons or organizations in our service area. Common topics discussed included public benefits, housing options and in home services.

#### **11. Disability Benefit Specialist Report.**

Kim Wolfmeyer presented information regarding the number of contacts Disability Benefits Specialists (DBS) had from June 1, 2018 - September 1, 2018. The DBS workers currently have 108 open cases. The most common assistance they provide is assistance with the Social Security Disability application process and understanding benefits.

#### **12. Aging and Disability Resource Center Status Report**

The billing match for the month of August was 45%.

The ADRC is continuing to offering educational classes about Alzheimer's disease topics. These classes are presented by the Alzheimer's Association. All classes are free and open to the public.

The ADRC will be offering classes regarding the Basics of Medicare in October 2018. These classes will be offered several times in different locations throughout our region.

There will be a Medicaid 101 class on Tuesday, September 18, 2018 in Shawano.

On Friday, October 12, 2018 there will be free basic hearing tests offered to anyone interested. This event will be at the Shawano ADRC location.

Kim Wolfmeyer is working on a process with the Shawano County Finance Director, on funding for the ADRC.

Kim Wolfmeyer submitted applications for the Disability Benefit Specialist (DBS) workers, Holly Zuleger and Melissa Rosenow, to become SHIP Counselors through the State of Wisconsin. This program allows the Disability Benefit Specialists to speak directly with Social Security and Medicare on behalf of people they work with.

The ADRC will have a booth at the Falls Awareness Day at ThedaCare in Shawano on Friday, September 21, 2018. All ADRC's in the region will be at ThedaCare facilities to provide information on screening and services.

On Monday, September 10, 2018 the ADRC will participate in a health fair at Zion Church in Shawano. The Dementia Care Network, which the ADRC is a part of, will be offering the Virtual Dementia Tour.

**13. Committee member comments or new business to be considered at a future meeting.**

**14. Set next meeting date.**

The next tentative ADRC Executive Committee meeting will be held on Monday, October 8, 2018 at 1:00 pm. The tentative meeting place is at Shawano County Human Services – Fellman Center.

**15. Adjournment.**

Motion to adjourn the meeting made by Wilber. Second by Creapeau. Kane adjourned the meeting at 1:34 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist