

Minutes



ADRC Executive Committee Meeting

Monday, April 12, 2021 @ 1:00 PM
Shawano County Department of Human Services
Building A, Room 115
W7327 Anderson Ave, Shawano WI 54166

Members Present: Richard Kane - Director Shawano County Human Services, Mike Reimer - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent: Kristy Malone designee for - Director of Human Services Stockbridge-Munsee Community

Others Present: Kim Wolfmeyer - ADRC Director, Lisa Crandall, Information & Assistance Specialist, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:05 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion made by Reimer, second by Wilber, to approve the March 8, 2021 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Introduction of new Information & Assistance Specialist.

Lisa Crandall is the newly hired Information and Assistance Specialist working out the Oconto Falls office. Lisa's start date with the ADRC was on January 8, 2021. Lisa has previous experience working with a guardianship agency in the area.

5. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Wilber, second by Reimer, to approve the bills and vouchers as presented. All aye. Motion carried.

6. SAMS Report - Information & Assistance.

The ADRC Director presented information regarding customers served by ADRC staff. In the month of March 2021, Information & Assistance Specialist (I&A) staff members had 1,141 contacts with persons or organizations in our service area. Common topics discussed included in-home care services, long term care benefits, and food resources.

7. Benefit Specialists Reports.

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of March 2021. The DBS workers had 151 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding benefits.

The Elder Benefit Specialist (EBS) had 3 new clients in the month of March 2021.

The Dementia Care Specialist is offering many educational trainings and caregiver programs. Programs are being held virtually at this time. Many of the programs are in partnership with the Tribal Dementia Care Specialist for the Menominee Tribe. Currently, the programs being provided are the weekly caregiver call-in support group, caregiver activity sessions, book club, and boost your brain.

8. Aging and Disability Resource Center Status Report.

The ADRC has hired a new Information and Assistance Specialist. This employee will begin at the ADRC on April 19, 2021.

The ADRC website has been updated to indicate that ADRC offices are open and masks are encouraged. Remote access for appointments is also available.

All ADRC staff who took the continuing skills test pertaining to completing long-term care functional screens have passed that exam.

On Thursday, April 15, 2021, there will be an all agency meeting at the Shawano County Department of Human Services building. This meeting will include staff members from the ADRC, Economic Support, Managed Care Organizations, IRIS Consultant Agencies, and Adult Protective Services departments within our region.

On March 26, 2021, there was a round table meeting at the Shawano County Human Services building. Governor Tony Evers attended this meeting and was also given a tour of the building and stopped by the ADRC.

A position paper came out from the State regarding reinvestment to ADRCs. This document highlighted the need to fully fund Elder Benefit Specialist positions, expand Dementia Care Specialists throughout the State, and provide additional caregiver resources.

ADRC I&A worker Shandel Van Hulle will be part of a workgroup that consists of 12 other ADRC workers in the State. This workgroup will review current enrollment counseling documents, update existing documents as needed, and add input to additional enrollment documents that may be created.

9. Committee member comments or new business to be considered at a future meeting.

None.

10. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, May 10, 2021 at 1:00 pm. The tentative meeting place is at Shawano County Human Services.

11. Adjournment.

Motion to adjourn the meeting made by Wilber. Second by Reimer. All aye. Kane adjourned the meeting at 1:30 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist