

## Minutes



### **ADRC Governing Board Meeting**

**Tuesday, December 10, 2019 @ 1:00 PM**  
**Shawano County Human Services**  
**W7327 Anderson Ave, Shawano WI**

**Members Present:** Quinton Bowman Jr., Richard Ferfecki, Forrest Perez, Leslie Peters, Joe Stellato, Terrie Terrio, Lynnae Zahringer

**Members Absent:** Kathy Gohr

**Others Present:** Kim Wolfmeyer - ADRC Director, Liza Steffeck - Dementia Care Specialist, Janet Stodola - Enrollment Specialist, Kristine Tuma - Fiscal Support Specialist, 3 community members

**1. Call meeting to order.**

Called to order at 1:01 pm by Chairperson Stellato.

**2. Approve minutes from previous meeting.**

Motion made by Ferfecki, second by Zahringer, to approve the September 10, 2019 minutes. All aye. Motion carried.

**3. Motion to deviate from the order of the agenda, if necessary.**

Motion made by Terrio to deviate from agenda if needed. Second by Perez. All aye. Motion carried.

**4. Nomination and approval of ADRC Governing Board Vice Chairperson.**

Terrio nominated Ferfecki for the position of ADRC Governing Board Vice Chairperson. Bowman nominated Terrio for the position of ADRC Governing Board Vice Chairperson. Terrio withdrew her nomination. Hearing no further nominations, nominations for ADRC Governing Board Vice Chairperson were closed. Motion made by Terrio to elect Ferfecki as ADRC Governing Board Vice Chairperson. Second by Zahringer. All aye. Motion carried.

**5. Dementia friendly community presentation.**

Liza Steffeck is the new Dementia Care Specialist for the ADRC. One of her program goals is to help create dementia friendly communities by educating schools, businesses, EMS workers, etc. about how to support those living in the community who have dementia. Liza is assisting with sensitivity awareness training to area agencies where staff members are able to go through the Dementia Live simulation to see what it may feel like to be someone living with dementia. The Board expressed interest in trying the Dementia Live experience for themselves. This is something that may be done at the upcoming Governing Board meeting.

It was noted that Peters joined the meeting at 1:10 pm

It was noted that Liza Steffeck left the meeting at 1:20 pm.

**6. Presentation on Family Care.**

Janet Stodola presented information to the Board regarding enrollment counseling. Each Board member received a folder of information regarding Family Care and how individuals are enrolled into a plan of their choosing. Currently in our region, eligible individuals may choose IRIS or a Managed Care Organization (MCO). This area has 3 IRIS agencies (Advocates 4 You, Connections and TMG) and 2 MCO agencies (Care Wisconsin and Lakeland Care District Inc.). As of 01/01/2020 Inlusa will be a new MCO option and Care Wisconsin will no longer be offered in this area.

It was noted that Janet Stodola left the meeting at 1:43 pm.

**7. Confidentiality Agreement signed.**

At times, there may be confidential information discussed at Board meetings. Each Board member received a copy of the ADRC Confidentiality Statement to sign. All members signed the form.

**8. Update on Reinvestment Project Charter.**

The ADRC Director is part of the State created reinvestment project group. This group has met in November and December regarding reviewing reinvestment strategies to help fund ADRCs throughout the State. As more information on this project becomes available, it will be brought to future Board meetings.

**9. Discussion on unmet needs in the community.**

There was a discussion regarding unmet needs in the community. Common topics that were brought up included transportation, dental care, housing and difficulty finding in-home care workers. Perez mentioned that the College of Menominee Nation in Keshena offers a home health aide course for those interested in pursuing this field of work. Terrio also mentioned that since we are now in the winter season, many folks have issues with their furnaces and heating their homes. An option for assistance may be available through NEWCAP. Individuals who are looking for assistance must first apply for energy assistance through their county of residence in prior to seeking assistance from NEWCAP.

**10. Discussion and possible approval of changes to ADRC By-Laws.**

Governing Board members were asked to review the updated By-Laws that were distributed at the last Governing Board meeting. Stellato motioned to approve the updated By-Laws with the recommendation of adjusting the term limits to reflect that after an initial 3 year term is completed, members may be eligible to serve an additional 3 year term. After the 2 terms are complete, the member may not serve on the Board again until a year has passed. This recommendation and approval was second by Zahringer. All aye. Motion carried.

**11. Aging and Disability Resource Center status report.**

The ADRC had a float in the holiday parade in Shawano on Friday, December 6. The ADRC float took first place in the category of best non-profit.

The Family Care rollover is nearly complete. Over 300 individuals who are on services with Care Wisconsin met with ADRC staff to enroll into another program of their choosing since Care Wisconsin will no longer be available in this region come 01/01/2020.

Medicare Part D open enrollment ended on December 7.

The Disability Benefit Specialist Program Attorney came to review DBS files. No errors were found during this audit process.

ADRC staff who provide options counseling as part of their job duties will need to complete an options counseling test in January 2020. ADRC staff who perform functional screens as part of their job duties will be completing a functional screen test in May 2020.

Billing for the month of September was 46%, October was 49% and November was 47%.

The ADRC Director handed out the 2020 ADRC Scope of Service Agreement to those present at the meeting.

James Lowey is the newly appointed County Board representative from Menominee County who will be serving on the ADRC Governing Board.

**12. Per diem and mileage approval for today's meeting.**

Motion made by Zahringer, second by Ferfecki, to approve the per diem and mileage for the December 10, 2019 Governing Board meeting. All aye. Motion carried.

**13. Committee member comments or new business to be considered at a future meeting.**

Dementia Live presentation

**14. Set next meeting date.**

The next tentative ADRC Governing Board meeting will be held on Tuesday, March 10, 2020, at 1:00 pm. The tentative meeting place is at Menominee County Human Services.

**15. Adjournment.**

Motion made by Ferfecki to adjourn the meeting. Second by Terrio. Stellato adjourned the meeting at 2:29 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist