



Minutes

ADRC Governing Board Meeting

**Tuesday, December 8, 2020 @ 1:00 PM
Virtual**

Members Present: Quinton Bowman Jr, Richard Ferfecki, Kathy Gohr, Stephanie Holman, James Lowey, Joe Stellato, Lynnae Zahringer

Members Absent: Forrest Perez, Leslie Peters, Terrie Terrio

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:05 pm by Chairperson Stellato. A roll call was taken confirming 7 members present and 3 members excused.

2. Approve minutes from previous meeting.

Motion made by Lowery, second by Ferfecki, to approve the September 8, 2020 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

Stellato entertained a motion to add the Maple Lane Closure Status Update to agenda item # 11 to be discussed during the status update. Gohr motioned to approve the deviation. Second by Ferfecki. All aye. Motion carried.

4. ADRC department update regarding COVID-19.

All ADRC offices are currently closed but staff are available via phone call or video conferencing. The ADRC received more masks from the State. The number of COVID cases in the region is still on the rise and many school districts have close. Due to the continuous increase in cases, there is no anticipated date to re-open offices at this time. The State is allowing ADRCs to complete functional screens, options counseling and enrollments over the phone or virtually.

5. Discussion and possible approval of the resolution to support increased funding for Aging and Disability Resource Centers.

The ADRC Resolution to Support Increased Funding for Aging and Disability Resource Centers was reviewed by all Board members. Ferfecki noted that this resolution was approved at the Shawano County Human Services Board meeting earlier today. Wolfmeyer noted that the resolution was also approved at the Menominee County Board. After discussion, a roll call vote was taken regarding the approval of this resolution. Those in favor; Bowman aye; Ferfecki aye; Gohr aye; Holman aye; Lowery aye; Stellato aye; Zahringer aye. Those opposed; none. Lowery motioned to approve the resolution as presented. Ferfecki second. All aye. Motion carried.

6. Nomination and approval of ADRC Governing Board Secretary.

The ADRC Governing Board will need to fill the vacant position of ADRC Governing Board Secretary. Lowery nominated Gohr for the position of ADRC Governing Board Secretary. Hearing no further nominations, nominations for ADRC Governing Board Secretary were closed. Motion made by

Lowery to elect Gohr as ADRC Governing Board Secretary. Second by Ferfecki. All aye. Motion carried.

7. Update on 2021 ADRC Scope of Services.

The 2021 Scope of Services between the ADRC and the State of Wisconsin is complete. Some changes to the contract include shortening timeframes for functional screens to be completed and submitted, making sure ADRCs are prepared to work remotely in case of any emergencies, changes to determining staff qualifications and defining ADRC services as essential services.

8. Discussion regarding ADRC staff vacancy.

The position of Information & Assistance Specialist in Oconto County is vacant within the ADRC. Interviews to refill this position were conducted on 12/07/2020. A qualified candidate was chosen from those interviewed and she accepted the position. This individual will be starting her position with the ADRC in the beginning of January.

9. SAMS Report - Information & Assistance.

The ADRC Director presented information regarding customers served by ADRC staff. In the month of November 2020, Information & Assistance Specialist (I&A) staff members had 872 contacts with persons or organizations in our service area. Due to the COVID-19 pandemic, Managed Care Organizations (MCO) are not able to disenroll individuals due to nonpayment of cost shares. Additionally, individuals who are receiving benefits such as FoodShare and BadgerCare may not be required to complete reviews at this time. Once these COVID-19 exceptions are lifted, the ADRC may see an influx in requests for assistance.

10. Benefit Specialists Reports.

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of November 2020. The ADRC was considering hiring a part time DBS employee to help manage this caseload. After reviewing the idea, it was decided that a part time employee for DBS services was not needed at this time. The most common assistance provided is assistance with the Social Security Disability application process and understanding benefits.

11. Aging and Disability Resource Center status report.

The Dementia Care Specialist (DCS) is offering a caregiver educational series on Wednesdays during the month of December. This is a free event that is open to all caregivers. In addition to this series, she is also offering Dementia 101 classes, Dementia Live workshops and a book club for caregivers. There is also a caregiver call-in support group happening every Tuesday morning and the Silver Society Club that meets virtually the second Friday of each month. The ADRC DCS, along with the Menominee Tribal DCS are heading both of these virtual events. Outreach is being done at local medical clinics and with adult protective service agencies regarding information on how the Dementia Care Specialist can provide assistance to patients, clients and caregivers.

The 2021 Resource Directory is nearly complete. It is anticipated that the directory will be out later this month. Once the directory becomes available, it will be mailed to all Governing Board members.

The ADRC is providing information to the community regarding the flu shot and different area agencies that offer the shot. Once this list is finalized, it will be mailed to all Governing Board members.

The ADRC Elder Benefit Specialist (EBS) is anticipated to be out of the office beginning the middle of January through the end of March/beginning of April. During this timeframe, the ADRC DBS workers; along with the Oconto County Elder Benefit Specialist, will be helping to assist customers.

The Maple Lane Nursing Home closure is complete. All residents at the facility have met with ADRC staff and moved to a new facility or residential location of their choosing. The only thing left is for Maple Lane Nursing Home to pick a date to officially close their doors.

12. Per diem and mileage approval for today's meeting.

Motion made by Zahringer, second by Gohr, to approve the per diem and mileage for the December 8, 2020 Governing Board meeting. All aye. Motion carried.

13. Committee member comments or new business to be considered at a future meeting.

None.

14. Set next meeting date.

The next tentative ADRC Governing Board meeting will be held on Tuesday, March 9, 2021, at 1:00 pm.

15. Adjournment.

Motion to adjourn the meeting made by Lowery. Second by Holman. Stellato adjourned the meeting at 1:53 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist