

Minutes



ADRC Executive Committee Meeting

Monday, January 11, 2021 @ 1:00 PM
Shawano County Human Services
W7327 Anderson Ave, Shawano WI 54166

Members Present:

Kristy Malone designee for - Director of Human Services Stockbridge-Munsee Community (via Zoom), Mike Reimer - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent:

Richard Kane - Director Shawano County Human Services

Others Present:

Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:00 pm by Vice Chairperson Reimer.

2. Approve minutes from previous meeting.

Motion made by Wilber, second by Malone, to approve the December 14, 2020 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Wilber, second by Malone, to approve the bills and vouchers as presented. All aye. Motion carried.

5. ADRC department update regarding COVID-19.

All ADRC offices are currently closed but staff are available via phone calls and video conferencing. ADRC staff are also able to pick up/drop off documents at customer homes to help customers get documents turned in as timely as possible. Menominee County Human Services and the Stockbridge-Munsee Elderly Center are open by appointment only. Prior to customers coming into the building, they must answer a set of health questions and get their temperature taken.

6. Discussion and possible approval of ADRC Governing Board per diem.

The current ADRC Governing Board per diem is \$60 per meeting. Motion made by Wilber to retain the per diem rate of \$60 and the mileage reimbursement at the IRS State rate. Second by Malone. All aye. Motion carried.

7. SAMS Report - Information & Assistance.

The ADRC Director presented information regarding customers served by ADRC staff. In the month of December 2020, Information & Assistance Specialist (I&A) staff members had 805 contacts with persons or organizations in our service area. Common topics discussed included the need for home care services for those with a positive COVID test, Alzheimer's disease information, publicly funded programs and nursing home relocation.

8. Benefit Specialists Reports.

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of December 2020. The DBS workers had 167 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding benefits.

The Elder Benefit Specialist (EBS) had 79 clients in the month of December 2020. The most common assistance provided is with Medicare and retirement benefits.

The Dementia Care Specialist (DCS) is offering many educational trainings and caregiver programs virtually. In partnership with the Tribal DCS in Menominee County, the Silver Society Club (Memory Café), weekly caregiver call-in support group, and monthly dementia educational trainings are being offered. Other programs include the caregiver series, book club and Dementia Care Partner Music Choir.

9. Aging and Disability Resource Center Status Report.

Lisa Crandall is the new Information & Assistance Specialist with the ADRC. Lisa's start date was on 01/08/2021 and she will be primarily working out of the Oconto Falls office location.

The 2021 Resource Directories are available and being distributed throughout the region.

The 2021 Dementia Care Specialist work plan was submitted to the State.

The ADRC is providing information to the community regarding the flu shot and different area agencies that offer the shot. ADRC staff will also be speaking with customer about the flu shot and including flu shot information in mailings.

The ADRC Director is working with the State on a waiver for a staff member to provide enrollment counseling. At this time the staff member is providing outreach and marketing.

ADRC staff who complete functional screens as part of their job duties are required to complete continuing skills testing. The test will be virtual and is scheduled for February 2021.

The ADRC Governing Board will need a replacement to fill the vacancy of frail elder representative for the Stockbridge-Munsee Community. Kristy Malone is following the Stockbridge-Munsee Community procedure for getting a new representative.

The ADRC created winter activity books to be handed out to home delivered meal recipients. ADRC staff are also calling individuals who live alone to check in on them once a week. These individuals or their family members requested that a call be made to the customer.

10. Committee member comments or new business to be considered at a future meeting.

None.

11. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, February 8, 2021 at 1:00 pm. The tentative meeting place is at Shawano County Human Services.

12. Adjournment.

Motion to adjourn the meeting made by Wilber. Second by Malone. Reimer adjourned the meeting at 1:26 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist