



Minutes

ADRC Executive Committee Meeting

Monday, January 13, 2020 @ 1:00 PM
DHS Fellman Center, 607 E Elizabeth St., Shawano WI

Members Present:

Alphia Creapeau - Director of Human Services Stockbridge-Munsee Community, Richard Kane - Director Shawano County Human Services, Mike Reimer - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent:

Others Present:

Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:00 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion made by Creapeau, second by Reimer, to approve the December 9, 2019 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Approval of ADRC accounts payable for the period of 12/07/2019 - 12/31/2019.

Motion made by Reimer, second by Wilber, to approve the bills and vouchers as presented. All aye. Motion carried.

5. Nomination and election of ADRC Executive Committee Chairperson.

Creapeau nominated Kane for the position of ADRC Executive Committee Chairperson. Hearing no further nominations, nominations for the position of ADRC Executive Committee Chairperson were closed. Motion made by Creapeau to elect Kane for the position of ADRC Executive Committee Chairperson. Second by Wilber. All aye. Motion carried.

6. Nomination and election of ADRC Executive Committee Secretary.

Creapeau nominated Reimer for the position of ADRC Executive Committee Secretary. Hearing no further nominations, nominations for the position of ADRC Executive Committee Secretary were closed. Motion made by Creapeau to elect Reimer for the position of ADRC Executive Committee Secretary. Second by Kane. All aye. Motion carried.

7. Discussion and possible approval of estimate for remodel at the Oconto Falls Office.

An estimate from Spaulding Construction was presented to the Committee for the remodel of the bathroom at the Oconto Falls ADRC office location. Motion made by Creapeau to accept the estimate from Spaulding Construction as presented. Second by Reimer. All aye. Motion carried.

8. Discussion regarding ADRC Scorecard.

The State has created scorecards that compare the different IRIS agencies and the different Managed Care Organizations (MCO). These scorecards are handed out to customers during enrollment counseling to assist them with choosing the best agency that fits their needs.

9. Discussion regarding Dementia Care Specialist (DCS) expansion.

The ADRC of the Wolf River Region submitted a grant to the State applying for a Dementia Care Specialist (DCS) position. The ADRC was awarded this grant. The DCS grant will be an addendum to the current grant agreement with the State.

10. Discussion and possible approval of ADRC Governing Board per diem.

The current ADRC Governing Board per diem is \$60 per meeting. Reimer motioned to retain the per diem rate of \$60 and the mileage reimbursement at the IRS rate. Second by Wilber. All aye. Motion carried.

11. SAMS Report - Information & Assistance.

Kim Wolfmeyer presented information regarding customers served by ADRC staff. In the month of December of 2019, Information & Assistance Specialist (I&A) staff members had over 900 contacts with persons or organizations in our service area. Common topics discussed included food resources, homelessness, and transportation.

12. Disability Benefit Specialist Report.

Kim Wolfmeyer presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of December of 2019. The DBS workers had 104 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding benefits.

13. Aging and Disability Resource Center Status Report.

ADRC staff who provide options counseling as part of their job duties will need to complete an options counseling test. All ADRC staff will need to watch module(s) on options counseling. This is a requirement by the State.

ADRC staff who perform functional screens as part of their job duties will be completing a functional screen test in May 2020.

The ADRC Director is part of the State created reinvestment project group. This group met in January regarding reviewing reinvestment strategies to help fund ADRCs throughout the State. This group has also been exploring options for ADRCs such as having staff to specialize in caregiver services, economic support and nursing home relocation. There was also a discussion regarding the Partnership program coming to this region in 2021. The reinvestment group will be meeting again in February.

Dakota Maynard is coming to the Shawano High School on January 29 to do a presentation regarding his life with autism. This is a free community event. Anyone interested in attending may contact the ADRC toll free at 1-855-492-2372 to RSVP.

14. Committee member comments or new business to be considered at a future meeting.

None.

15. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, February 10, 2020 at 1:00 pm. The tentative meeting place is at Shawano County Human Services.

16. Adjournment.

Motion to adjourn the meeting made by Creapeau. Second by Reimer. Kane adjourned the meeting at 2:00 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist