

Minutes



ADRC Governing Board Meeting

Tuesday, June 11, 2019 @ 1:00 PM
Aging and Disability Resource Center
229 Van Buren Street, Oconto Falls WI 54154

Members Present: Quinton Bowman Jr., Richard Ferfecki, Kathy Gohr, Anne Miller, Diane Nichols, Leslie Peters, Joe Stellato, Terrie Terrio

Members Absent: Lynnae Zahringer

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist, Sherry Schuelke - ADRC Regional Quality Specialist, Office for Resource Center Development

1. Call meeting to order.

Called to order at 1:02 pm by Chairperson Nichols. Introductions were made.

2. Approve minutes from previous meeting.

Motion made by Miller, second by Peters, to approve the March 12, 2019 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

Motion made by Ferfecki to deviate from agenda if needed. Second by Stellato. All aye. Motion carried.

Comment from Nichols regarding the verbiage of this agenda item. Nichols would like it to read as "Approval of agenda". This potential change will be looked into.

4. Discussion and possible approval of ADRC Governing Board At-Large member.

Kim Wolfmeyer spoke to the Board that applications had been received for the vacant ADRC At-Large Governing Board member position. Kim Wolfmeyer recommended the new Governing Board At-Large member be Forrest Perez. After discussion, it was decided that the new Governing Board At-Large member would be Forrest Perez for a 3 year term on the ADRC Governing Board. Motion made by Gohr to approve Forrest Perez as the new Governing Board At-Large Member. Second by Miller. All Aye. Motion carried.

It was noted that Terrio joined the meeting at 1:11 pm.

5. Update on ADRC Shawano office relocation.

Ferfecki spoke about the progress of the Shawano County Human Services building project. The project is coming along nicely and the expected move in date will be in September 2019. The ADRC will have its own entrance to the building specific for ADRC customers. It was also noted that even though the Shawano ADRC office is relocating, the agency telephone number will remain the same.

6. Update on Oconto Falls office renovation.

The ADRC Oconto Falls location is looking to add two additional offices to existing space in the building. One of the offices will be for staff use and the other will be for storage of supplies and records. This project is expected to be completed within the next few months.

7. Discussion on Family Care Managed Care Organization (MCO) options.

As of April 1, 2019, the State lifted the enrollment freeze on the Manage Care Organization (MCO) Care Wisconsin. Individuals in the region have two different MCO agencies to choose from when enrolling into a Family Care Program. Care Wisconsin and Lakeland Care District Inc. are the MCO options available in our region.

8. Discussion on ADRC Alzheimer's awareness and the Dementia Care Specialist position.

A PowerPoint printout was distributed to all Board members explaining the role of a Dementia Care Specialist (DCS) and how this position will benefit our entire region. The ADRC is looking to potentially hire two Dementia Care Specialists for our region. This is a new position within the agency and will need to be taken to the appropriate boards and committees for final approval. Once approved, the ADRC will post this position and begin the hiring process.

9. Discussion regarding the Governor's ADRC proclamation of May as Aging and Disability Resource Center month.

Governor Tony Evers has put out a proclamation that May is Aging and Disability Resource Center Month. Governing Board members all signed a certificate of appreciation to acknowledge all of the hard work and dedication provided by the ADRC staff.

10. Discussion and possible approval of a change to the ADRC Unmet Needs Policy.

Copies of the current ADRC Unmet Needs Policy were distributed to all Board members. Kim Wolfmeyer proposed removing the verbiage "regional long term care advisory committee(s)," from section 6.3 (2) as it is no longer part of the ADRC structure. After discussion, motion made by Terrio to approve the deletion of verbiage "regional long term care advisory committee(s)," from section 6.3 (2). Second by Gohr. All aye. Motion carried.

11. SAMS Report - Information & Assistance.

Kim Wolfmeyer presented information regarding customers served by ADRC staff. In the month of May 2019, Information & Assistance Specialist (I&A) staff members had over 1,400 contacts with persons or organizations in our service area. Common topics discussed included in-home caregivers, transportation and other public benefits.

12. Disability Benefit Specialist Report.

Kim Wolfmeyer presented information regarding the number of contacts the Disability Benefits Specialist (DBS) had in May 2019. The DBS worker had 98 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding benefits.

13. Aging and Disability Resource Center status report.

Billing for the month of May was 49%.

The ADRC, in conjunction with the Stockbridge-Munsee Community, offered a presentation by Dakota Maynard at the Mohican Family Center on May 16. Dakota spoke about growing up with autism and how it affected both him and his family. This event was free and open to the public. The ADRC will be inviting Dakota to come back and speak again in the fall of 2019 at other locations throughout the region.

Lakeland Care District Inc. provides Tribal Case Management for those who are Family Care eligible and requesting this service. At this time, there is a wait list to receive a Tribal Case Manager. Interested individuals have the option to still received care management through Lakeland Care District Inc. while they wait for Tribal Case Management or they can request Tribal Case Management at the ADRC and the a list will be discussed with the Tribal Aging Director.

Menominee County Human Services is having an open house on Friday, June 28th from 1:00 pm - 6:00 pm. The ADRC will be in attendance at this event to pass out information.

The ADRC is participating in a training offered by SAGE regarding LGBT aging and cultural competency. This is an online training that all ADRC staff will take part in. SAGE also offers a National LGBT Elder Hotline. Flyers with the information for this hotline were handed out to all Board members.

The ADRC offers monthly Alzheimer's awareness classes at both the Shawano and Oconto Falls office locations. These classes are free and open to the public. A flyer with all the upcoming class dates and topics was handed out to all Board members.

14. Per diem and mileage approval for today's meeting.

Motion made by Gohr, second by Ferfecki, to approve the per diem and mileage for the June 11, 2019 Governing Board meeting. All aye. Motion carried.

15. Committee member comments or new business to be considered at a future meeting.

Progress on MCO Scorecard project.

The new DCS employee if one is hired.

Nichols discussed a review of ADRC By-Laws. Peters and Stellato, along with the ADRC Director, will assist with this task.

16. Set next meeting date.

The next tentative ADRC Governing Board meeting will be held on Tuesday, September 10, 2019, at 1:00 pm. The tentative meeting place is at the Stockbridge-Munsee Elderly Center in Bowler.

17. Adjournment.

Motion made by Peters to adjourn the meeting. Second by Gohr. Nichols adjourned the meeting at 2:06 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist