

## Minutes



### **ADRC Executive Committee Meeting**

**Monday, June 14, 2021 @ 1:00 PM**  
**Shawano County Department of Human Services**  
**Building A, Room 115**  
**W7327 Anderson Ave, Shawano WI 54166**

**Members Present:** Richard Kane - Director Shawano County Human Services, Kristy Malone designee for - Director of Human Services Stockbridge-Munsee Community, Mike Reimer - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

**Members Absent:**

**Others Present:** Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

**1. Call meeting to order.**

Called to order at 1:00 pm by Chairperson Kane.

**2. Approve minutes from previous meeting.**

Motion made by Reimer, second by Wilber, to approve the May 10, 2021 minutes. All aye. Motion carried.

**3. Motion to deviate from the order of the agenda, if necessary.**

No action was taken to deviate from the posted agenda.

It was noted that Kristy Malone joined the meeting a 1:02 pm.

**4. Approval of accounts payable for the ADRC of the Wolf River Region.**

Motion made by Wilber, second by Reimer, to approve the bills and vouchers as presented. All aye. Motion carried.

**5. Information on the refill for the position of Information and Assistance Specialist within the ADRC.**

The ADRC is hiring a new Information and Assistance Specialist. Cayden Lasecki will be working out of both the Shawano and Oconto Falls office locations. The new staff member will be starting with the ADRC on June 23, 2021.

**6. Discussion and possible approval of the State Health Insurance Assistance Program (SHIP) Grant Sub-Award for 2021 - 2022 between the ADRC and the State of Wisconsin Department of Health Services.**

The ADRC received the SHIP Grant from the State of Wisconsin for the time frame of 04/01/2021 - 03/31/2022. After discussion, Malone motioned to approve the grant. Second by Wilber. All aye. Motion carried.

**7. Return on investment information.**

The State of Wisconsin is currently working on a study showing the return on investment for ADRC services. At this time, the study is showing that the State has a cost savings due to the services provided by ADRCs.

#### **8. SAMS Report - Information & Assistance.**

The ADRC Director presented information regarding customers served by ADRC staff. In the month of May 2021, Information & Assistance Specialist (I&A) staff members had 857 contacts with persons or organizations in our service area. Common topics discussed included housing, public benefits, financial related services, and in-home care services.

#### **9. Benefit Specialists Reports.**

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of May 2021. The DBS workers had 132 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding benefits.

The Dementia Care Specialist is offering many educational trainings and caregiver programs at this time. Programs are being held virtually and in-person. Many of the programs are in partnership with the Tribal Dementia Care Specialist for the Menominee Tribe. Currently, the programs being provided are the Memory Café, weekly caregiver call-in support group, and monthly dementia educational trainings. Other programs include the book club and caregiver activities sessions. Flyers and handouts were given to all Governing Board members.

The Elder Benefit Specialist (EBS) had 53 clients in the month of May 2021. The most common assistance provided is with Medicare and retirement benefits.

#### **10. Aging and Disability Resource Center Status Report.**

The billing for the month of May was 47%.

DeAnna DeNasha will be the new ADRC employee with the Stockbridge-Munsee Community. DeAnna will be a half time ADRC employee and a half time Elder Benefits Specialist working out of the Stockbridge-Munsee Elderly Center.

ADRC staff members Melissa Rosenow and Patricia Mau attended a drive-thru Medicare event that took place at the Stockbridge-Munsee Elderly Center in Bowler. This event was well attended and information regarding Medicare was handed out.

The ADRC Governing Board has a new member. Her name is Carolie Miller and she is a representative for the Stockbridge-Munsee Community. Her first meeting was on June 8.

The State of Wisconsin issued a new statement outlining the requirements to resume in-person services at ADRCs. This statement will be in effect for the 2021 Scope of Services.

#### **11. Committee member comments or new business to be considered at a future meeting.**

None.

#### **12. Set next meeting date.**

The next tentative ADRC Executive Committee meeting will be held on Monday, July 12, 2021 at 1:00 pm. The tentative meeting place is at Shawano County Human Services.

#### **13. Adjournment.**

Motion to adjourn the meeting made by Wilber. Second by Reimer. All aye. Kane adjourned the meeting at 1:31 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist