

Minutes



ADRC Executive Committee Meeting

Monday, March 8, 2021 @ 1:00 PM

**Shawano County Department of Human Services Room
115**

W7327 Anderson Ave, Shawano WI 54166

Members Present: Richard Kane - Director Shawano County Human Services, Mike Reimer - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

Members Absent: Kristy Malone designee for - Director of Human Services Stockbridge-Munsee Community

Others Present: Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

1. Call meeting to order.

Called to order at 1:04 pm by Chairperson Kane.

2. Approve minutes from previous meeting.

Motion made by Reimer, second by Wilber, to approve the February 8, 2021 minutes. All aye. Motion carried.

3. Motion to deviate from the order of the agenda, if necessary.

No action was taken to deviate from the posted agenda.

4. Approval of accounts payable for the ADRC of the Wolf River Region.

Motion made by Wilber, second by Reimer, to approve the bills and vouchers as presented. All aye. Motion carried.

5. ADRC update regarding COVID-19.

ADRC offices are currently closed but staff are available via phone calls and video conferencing. Customers are able to schedule appointments to meet with staff in the office. ADRC offices will re-open on April 5, 2021. Customers will be encouraged to make appointments to meet with staff prior to coming to the office. Space is available for social distancing and masks will continue to be required. ADRC staff are able to pick up and drop off documents at customer homes to help customers whenever needed. COVID safety kits have been put together for customers and those who request them.

6. Discussion and possible approval to refill the position of Information and Assistance Specialist within the ADRC.

An Information & Assistance Specialist position will be vacant on March 11, 2021. This position will be refilled as a FTE. This position is necessary due to the high volume of calls coming to the Aging & Disability Resource Center. Customer contacts have remained high during the pandemic and people are requesting more help with difficult challenges. Motion made by Wilber to authorize the hiring of this FTE position. Second by Reimer. All aye. Motion carried.

7. Discussion and possible approval of the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Agreement with the State of Wisconsin Department of Health Services for 09/01/2020 - 08/31/2021.

The ADRC received the Medicare Improvements for Patients and Providers Act (MIPPA) Grant Agreement with the State of Wisconsin Department of Health Services for the time frame of 09/01/2020 - 08/31/2021. After discussion, motion made by Reimer to recommend this grant proceed to the County for approval. Second by Wilber. All aye. Motion carried.

8. SAMS Report - Information & Assistance.

The ADRC Director presented information regarding customers served by ADRC staff. In the month of February 2021, Information & Assistance Specialist (I&A) staff members had 1,003 contacts with persons or organizations in our service area. Common topics discussed included in-home care services, long term care benefits, and housing.

9. Benefit Specialists Reports.

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of February 2021. The DBS workers had 154 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding benefits.

The Dementia Care Specialist is offering many educational trainings and caregiver programs. Programs are being held virtually at this time. Many of the programs are in partnership with the Tribal Dementia Care Specialist for the Menominee Tribe. Currently, the programs being provided are the Memory Café, a weekly caregiver call-in support group, caregiver activity sessions, and a book club. The Dementia Care Specialist is also offering a workshop on managing stress.

10. Aging and Disability Resource Center Status Report

Information & Assistance Specialists are no longer be able to view budget amounts for customers enrolling in the IRIS program. IRIS Consulting Agency staff will be going over budgets with those enrolled in IRIS. Aging & Disability Resource Center staff will be enrolling customers with a Fiscal Employer Agent beginning April 1st. The Fiscal Employer Agent will be paying for goods and services for those enrolled in IRIS. ADRC staff provide unbiased information to all customers who enroll in any program or who are requesting information and assistance.

The proposed Governor's Budget for 2021 - 2023 is available for review. The ADRC Director gave information on initial proposals in the budget that would relate to ADRC's. The proposed budget will still need to be reviewed by the Joint Finance Committee and Legislature prior to being approved. Changes are possible and likely to occur.

Managed Care Organizations are not able to involuntarily disenroll individuals from programs due to the pandemic at this time.

As part of a grant the State of Wisconsin received, staff who provide options counseling must have two of their appointments observed and reviewed. At least one of the observation forms must be forwarded to the Office for Resource Center Development. This requirement was waived in 2020 due to the pandemic but will not be waived for 2021.

11. Committee member comments or new business to be considered at a future meeting.

None.

12. Set next meeting date.

The next tentative ADRC Executive Committee meeting will be held on Monday, April 12, 2021 at 1:00 pm. The tentative meeting place is at Shawano County Human Services.

13. Adjournment.

Motion to adjourn the meeting made by Wilber. Second by Reimer. All aye. Kane adjourned the meeting at 1:29 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist