

## Minutes



### **ADRC Executive Committee Meeting**

**Monday, March 9, 2020 @ 1:00 PM**  
**Shawano County Human Services**  
**W7327 Anderson Ave, Shawano WI 54166**

#### **Members Present:**

Alphia Creapeau - Director of Human Services Stockbridge-Munsee Community, Richard Kane - Director Shawano County Human Services, Mike Reimer - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

#### **Members Absent:**

#### **Others Present:**

Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

#### **1. Call meeting to order.**

Called to order at 1:00 pm by Chairperson Kane.

#### **2. Approve minutes from previous meeting.**

Motion made by Wilber, second by Reimer, to approve the February 10, 2020 minutes. All aye. Motion carried.

#### **3. Motion to deviate from the order of the agenda, if necessary.**

No action was taken to deviate from the posted agenda.

#### **4. Approval of ADRC accounts payable for the period of 02/01/2020 - 02/29/2020.**

Motion made by Creapeau, second by Wilber, to approve the bills and vouchers as presented. All aye. Motion carried.

#### **5. Update on dementia friendly communities.**

The ADRC Dementia Care Specialist (DCS) will be working with agencies in Oconto County regarding strategies to provide dementia friendly communities and what local business can do to become dementia friendly. The DCS will provide trainings regarding dementia friendly communities throughout our region in the coming months.

#### **6. Update on Governing Board orientation.**

The ADRC Governing Board has 2 new members. James Lowey is the County Board representative from Menominee County and Stephanie Holman is the County Board representative from Oconto County. Both Governing Board members have attended Governing Board orientation. The first

Governing Board meeting they will be attending is the March 10, 2020 meeting at Menominee County Human Services in Keshena.

## **7. Nursing Home Relocation Grant.**

The ADRC has been approved for a Nursing Home Relocation Grant from the State. This grant can be used to fund activities such as assisting individuals who are looking to return home after being in the nursing home, as well as providing presentations to nursing homes regarding ADRC services and referral procedures. This grant duration is for 1 year.

## **8. Update on All Agency meeting.**

February 27, 2020, the ADRC facilitated the All Agency meeting at the Shawano ADRC office. Many agencies attended including Economic Support, Adult Protective Services, Inclusive, Lakeland Care Inc., Connections, TMG, and Advocates 4 You. Many topics were discussed including streamlining processes, MCOs creating safety plans for customers, and referral guidelines. The All Agency meeting is held quarterly.

## **9. SAMS Report - Information & Assistance.**

The ADRC Director presented information regarding customers served by ADRC staff. In the month of February of 2020, Information & Assistance Specialist (I&A) staff members had 1,275 contacts with persons or organizations in our service area. Common topics discussed included home services, housing, public benefits and food resources.

## **10. Disability Benefit Specialist Report.**

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of February 2020. The DBS workers had 84 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding benefits.

The DBS workers will be offering free Medicare Basics classes throughout the region. The classes will be held on the following dates: April 8 at the Shawano Middle School, April 8 at the Wittenberg Community Center, April 15 at Shawano County Human Services, April 21 at the Oconto Municipal Building, April 22 at Gillett City Hall, and April 28 at the ADRC office in Oconto Falls.

## **11. Aging and Disability Resource Center Status Report.**

Billing for the month of February was 45%.

The ADRC Director is part of the State created Reinvestment Committee. This Committee met on March 3 regarding reinvestment strategies. The State is requesting additional funding for ADRCs. If additional funding is received, the Committee created a version of how the funding may be distributed to ADRCs. The funding formula consists of census information, health disparity, population served, and other variances. Extra funding may present additional opportunities to offer health promotion programs and expand systems. The reinvestment strategies were also discussed at the Directors meeting on March 4. More information will be brought to the Executive Committee as it becomes available.

The ADRC Director attended the Aging and Disability Professionals Association of Wisconsin meeting on March 5. The State of Wisconsin, along with the State of Virginia, were chosen to

participate in a return on investment grant. The ADRC Director also brought a pack of information she received at the meeting regarding supportive decision making.

An I&A worker out of the Shawano office received a thank you letter from a customer she assisted. The customer was grateful for the help and information she received.

**12. Committee member comments or new business to be considered at a future meeting.**

None.

**13. Set next meeting date.**

The next tentative ADRC Executive Committee meeting will be held on Monday, April 13, 2020 at 1:00 pm. The tentative meeting place is at Shawano County Human Services.

**14. Adjournment.**

Motion to adjourn the meeting made by Reimer. Second by Creapeau. Kane adjourned the meeting at 1:36 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist