



## Minutes

### **ADRC Executive Committee Meeting**

**Monday, November 9, 2020 @ 1:00 PM**

**Virtual**

#### **Members Present:**

Richard Kane - Director Shawano County Human Services, Kristy Malone designee for - Director of Human Services Stockbridge-Munsee Community, Mike Reimer - Director Oconto County Health and Human Services, Shannon Wilber - Director Menominee County Human Services

#### **Members Absent:**

#### **Others Present:**

Kim Wolfmeyer - ADRC Director, Kristine Tuma - Fiscal Support Specialist

#### **1. Call meeting to order.**

Called to order at 1:02 pm by Chairperson Kane.

#### **2. Approve minutes from previous meeting.**

Motion made by Reimer, second by Wilber, to approve the August 10, 2020 minutes. All aye. Motion carried.

#### **3. Motion to deviate from the order of the agenda, if necessary.**

No action was taken to deviate from the posted agenda.

#### **4. Approval of accounts payable for the ADRC of the Wolf River Region.**

Motion made by Reimer, second by Wilber, to approve the bills and vouchers as presented. All aye. Motion carried.

#### **5. ADRC department update regarding COVID-19.**

All ADRC offices are currently closed but staff are available via phone calls or video conferencing. The ADRC is receiving more masks from the State. The number of COVID cases in the region is still on the rise and many school districts have close. Due to the continuous increase in cases, there is no anticipated date to re-open offices at this time.

#### **6. Discussion and possible approval of the State Health Insurance Assistance Program (SHIP) Grant Sub-Award for 2020 - 2021 between the ADRC and the State of Wisconsin Department of Health Services.**

The ADRC received the SHIP Grant from the State of Wisconsin for the time frame of 04/01/2020 - 03/31/2021. After discussion, Wilber motioned to approve the grant. Second by Malone. All aye. Motion carried.

#### **7. Discussion and possible approval of the Elder Benefit Specialist (EBS) Office of the Commissioner of Insurance (OCI) Senior Care Prescription Drug Assistance Program (SPAP) Grant for 01/01/2020 - 12/31/2020 between the ADRC and the State of Wisconsin Department of Health Services.**

The ADRC received the SPAP Grant Modification from the State of Wisconsin for the time frame of 01/01/2020 - 12/31/2020. After discussion, Reimer motioned to approve the SPAP Grant Agreement Modification. Second by Malone. All aye. Motion carried.

**8. Discussion and possible approval to refill the position of Information and Assistance Specialist within the ADRC.**

The position of Information & Assistance Specialist in Oconto County is vacant within the ADRC. Wilber made a motion to authorize hiring for this position. Second by Reimer. All aye. Motion carried.

**9. SAMS Report - Information & Assistance.**

The ADRC Director presented information regarding customers served by ADRC staff. In the month of October 2020, Information & Assistance Specialist (I&A) staff members had 1,181 contacts with persons or organizations in our service area. Common topics discussed included the need for home care services, housing, referral for financial related needs and youth transitioning onto adult programs.

**10. Benefit Specialists Reports.**

The ADRC Director presented information regarding the number of contacts the Disability Benefits Specialists (DBS) had in the month of October 2020. The DBS workers had 132 open cases. The most common assistance provided is assistance with the Social Security Disability application process and understanding benefits.

The Elder Benefit Specialist (EBS) had 76 clients in the month of October 2020. The most common assistance provided is with Medicare and retirement benefits.

The Dementia Care Specialist is offering a caregiver educational series on Wednesdays during the month of December. This is a free event that is open to all caregivers. In addition to this series, she is also offering Dementia 101 classes, Dementia Live workshops and a book club for caregivers. Outreach is being done at local medical clinics and with adult protective service agencies regarding information on how the Dementia Care Specialist can provide assistance to patients, clients and caregivers.

**11. Aging and Disability Resource Center Status Report.**

The Reinvestment Committee has been working on additional funding for ADRCs. There has been no increase to funding of ADRC's since 2006. ADRC's are also required to complete many additional requirements in the contract. ADRC's are funded differently according to when the state approved their contract. Information regarding the reinvestment resolution will be going out to customers, community organizations, Human Services Boards, County Boards and Tribal Legislatures. The State resolution to increase ADRC funding will also be sent to the Governor's Office for possible approval.

ADRC staff have a Zoom meeting scheduled this week with Menominee, Oconto and Shawano County Economic Support Departments. This meeting is to review changes in programs due to COVID-19, along with different ways to streamline processes.

The State has a form that authorizes the allocation of elder benefit specialist funding to the ADRC for drawdown of Federal dollars. Shawano County is going to allocate funding. Oconto County has opted out at this time. There is an option for funding through Menominee County since ADRC benefits specialists service this area.

**12. Committee member comments or new business to be considered at a future meeting.**

Discussion on reinvestment, possible letter of support regarding reinvestment

**13. Set next meeting date.**

The next tentative ADRC Executive Committee meeting will be held on Monday, December 14, 2020 at 1:00 pm. The tentative meeting place is at Shawano County Human Services.

**14. Adjournment.**

Motion to adjourn the meeting made by Reimer. Second by Wilber. Kane adjourned the meeting at 1:31 pm.

Recorded by: Kristine Tuma, Fiscal Support Specialist